

**Minutes of the Board of Education
Independent School District #2180
Regular Meeting #2
Aug. 13, 2018, 6:00 PM
High School Media Center**

Members Present: Lane Schwitters, Deb Brandt (via Zoom Meeting at 6:04pm), Tate Mueller, Carmel Thein, Julie Alsum, Scott Ruiter

Others Present: Sherri Broderius, Superintendent; Melissa Sparks, HS Principal, Judd Wheatley, Elementary Principal, Kim Sandry, Business Manager, Denise Smith CER Director, Jim Trulock, AD, Sam Peterson, Herald.

Chairman Lane Schwitters called the meeting to order at 6:09pm.
Pledge of Allegiance

Motion by Mueller, second by Ruiter, to approve the agenda as presented. Motion carried by unanimous vote.

Approval of Consent Agenda:

Motion by Thein, second by Mueller, to approve the consent agenda. Motion carried by unanimous vote.

- Adoption of Minutes
- Approve payment of bills and financial report.
- Approve Employment Agreement – Paraprofessional – T. Reszel
- Approve Teaching Contract – C. Thomton
- Approve Retirement – J. Noble
- Approve Teaching Contract – A. Reszel
- Approve Food Service Director Contract Revisions – J. Wohlman
- Approve Food Service Contract Revisions
- Approve Paraprofessional Resignation – W. Warner
- Approve the Countryside Public Health Contract renewal for nursing services.
- Approve Fall Coaches
- Approve Mixing Tank project for the sprinkler system at the Football Field (Paid for by the Football Boosters.)

Communications Reports:

Mr. Sietsema: Streaming equipment update.

Ms. Smith: Summer numbers and upcoming fall programming

Mr. Trulock: Fall sports are starting. Fall sports updates.

Mr. Wheatley reported on Elementary happenings: no report

Ms. Sparks reported on HS happenings: New hires, College credits offered in the high school, possible awards for students, Open House and beginning of the school year.

Ms. Broderius: ALICE Training, upcoming fall items.

Discussion Items:

Business Items:

Motion by Alsum, second by Thein, to approve the Resolution Authorizing the Issuance of General Obligation School Building Bonds and Calling a Special Election Thereon. Roll Call Vote: Alsum, yes, Schwitters, yes, Mueller, yes, Ruitter, yes, Thein, yes, Brandt yes. Resolution passed. See Attachment.

Motion by Alsum, second by Ruitter, to approve the Resolution Calling for the Election School Board Members. Roll Call Vote: Alsum, yes, Schwitters, yes, Mueller, yes, Ruitter, yes, Thein, yes, Brandt yes. Resolution passed. See attachment.

Motion by Mueller, second by Brandt, to approve the Blue Star Mother Project Award for Graduates. Motion carried by unanimous vote.

Motion by Brandt, second by Thein, to set the Met & Confer meeting dates as November 12 and March 11. Motion carried by unanimous vote.

Motion by Mueller, second by Alsum, to approve the Preventative Maintenance Agreement with Chappell Central. Motion carried by unanimous vote.

Motion by Thein, second by Ruitter, to approve the second and final reading of Policy 722 – Public Data Requests. Motion carried by unanimous vote.

Motion by Mueller, second by Thein, to approve the Truth in Taxation Meeting for December 10 at 6PM in the high school media center with the regular board meeting to follow. Motion carried by unanimous vote.

Motion by Brandt, second by Alsum, to set the Community Meeting Dates for the Bond Referendum Vote: Oct. 9 @ east, Oct. 11 @ West, Oct. 15 @ HS, 6PM. Motion carried by unanimous vote.

Motion by Ruitter, second by Thein, to approve the MACCRAY Student Handbook. Motion carried by unanimous vote.

Motion by Ruitter, second by Thein, to approve the MACCRAY Preschool Handbook. Motion carried by unanimous vote.

Motion by Brandt, second by Ruitter, to approve the following policies: Policy 504 – Student Dress and Appearance, Policy 506- Student Discipline, Policy 509 – Enrollment of Nonresident Students, Policy 525 – Violence Prevention (Applicable to Students and Staff), and Policy 530 – Immunization Requirements. Motion carried by unanimous vote.

Motion by Alsum, second by Mueller, to approve the Concession Coordinator Position. Motion carried by unanimous vote.

Public comment: none.

Meetings and Workshops:

Regular Board Meeting, Monday, Sept. 10, HS Media Center, 6:00pm.

Adjournment of Meeting

Motion by Ruiter, second by Mueller, for adjournment. Motion carried by unanimous vote. Meeting adjourned at 6:42 pm.

Respectfully submitted,
Julie Alsum, Clerk
Kim Sandry, Business Manager

RESOLUTION RELATING TO THE ELECTION OF SCHOOL BOARD MEMBERS
AND CALLING THE SCHOOL DISTRICT GENERAL ELECTION

Julie Alsum introduced the following resolution and moved its adoption:

BE IT RESOLVED by the School Board of Independent School District No. 2180, State of Minnesota as follows:

(a) 1. It is necessary for the school district to hold its general election for the purpose of electing three school board members for terms of four (4) years each.

(b) The clerk shall include on the ballot the names of the individuals who file or have filed affidavits of candidacy during the period established for filing such affidavits, as though they had been included by name in this resolution. The clerk shall not include on the ballot the names of individuals who file timely affidavits of withdrawal in the manner specified by law.

2. The general election is hereby called and elected to be held in conjunction with the state general election on Tuesday, the 6th day of November, 2018.

3. Pursuant to Minnesota Statutes, Section 205A.11, the precincts and polling places for this general election are those polling places and precincts or parts of precincts located within the boundaries of the school district and which have been established by the cities or towns located in whole or in part within the school district. The voting hours at those polling places shall be the same as for the state general election.

4. The clerk is hereby authorized and directed to cause written notice of said general election to be provided to the county auditor of each county in which the school district is located, in whole or in part, at least seventy-four (74) days before the date of said election. The notice shall include the date of said general election and the office or offices to be voted on at said general election. Any notice given prior to the date of the adoption of this resolution is ratified and confirmed in all respects.

The clerk is hereby authorized and directed to cause notice of said general election to be posted at the administrative offices of the school district at least ten (10) days before the date of said general election.

The clerk is hereby authorized and directed to cause a sample ballot to be posted at the administrative offices of the school district at least four (4) days before the date of said general election and to cause two sample ballots to be posted in each polling place on Election Day. The sample ballot shall not be printed on the same color paper as the official ballot. The sample ballot for a polling place must reflect the offices, candidates and rotation sequence on the ballots used in that polling place.

The clerk is hereby authorized and directed to cause notice of said general election to be published in the official newspaper of the school district for two (2) consecutive weeks with the last publication being at least one (1) week before the date of said election.

The notice of election so posted and published shall state the offices to be filled set forth in the form of ballot below, and shall include information concerning each established precinct and polling place.

The clerk is authorized and directed to cause the rules and instructions for use of the optical scan voting system to be posted in each polling place on Election Day.

5. The clerk is authorized and directed to acquire and distribute such election materials as may be necessary for the proper conduct of this election, and generally to cooperate with election authorities conducting other elections on that date. The clerk and members of the administration are authorized and directed to take such actions as may be necessary to coordinate this election with those other elections, including entering into agreements or understandings with appropriate election officials regarding preparation and distribution of ballots, election administration and cost sharing.

6. The clerk is further authorized and directed to cause or to cooperate with the proper election officials to cause ballots to be prepared for use at said election in substantially the following form, with such changes in form, color and instructions as may be necessary to accommodate an optical scan voting system.

The motion for the adoption of the foregoing resolution was duly seconded by *Scott Ruiter* and, upon vote being taken thereon, the following voted in favor thereof: *Lane Schwitters, Tate Mueller, Debi Brandt, Carmel Thein, Scott Ruiter, Julie Alsum*

And the following voted against the same:

Whereupon said resolution was declared duly *passed* and *adopted*.

Extract of Minutes of Meeting of
School Board of MACCRAY Public Schools,
Independent School District No. 2180
Chippewa County, Minnesota

Pursuant to due call and notice thereof, a regular meeting of the School Board of Independent School District No. 2180 (MACCRAY Public Schools), Chippewa County, Minnesota, was held in said School District on Monday, August 13, 2018, at 6 p.m.

The following members were present:

Lane Schwitters, Tate Mueller, Debi Brandt, Carmel Thein, Scott Ruiter, Julie Alsum

The following members were absent:

Member *Julie Alsum* introduced the following resolution and moved its adoption:

**INDEPENDENT SCHOOL DISTRICT NO. 2180
(MACCRAY PUBLIC SCHOOLS)**

**RESOLUTION AUTHORIZING THE ISSUANCE OF
GENERAL OBLIGATION SCHOOL BUILDING BONDS, AND
CALLING A SPECIAL ELECTION THEREON.**

BE IT RESOLVED by the School Board (the “Board”) of Independent School District No. 2180 (MACCRAY Public Schools), Chippewa County, Minnesota (the “School District”) as follows:

It is hereby found, determined, and declared as follows:

1. The Board has investigated the facts and does hereby find, determine, and declare that it is necessary and expedient for the School District:

(a) to issue general obligation bonds of the School District in an aggregate amount not to exceed \$48,150,000, and not exceeding any applicable limitation on authorized indebtedness as of the date of issuance of such bonds, for the purpose of providing funds for the acquisition and betterment of school sites and facilities Districtwide, including without limitation safety and security remodeling, renovations, and/or expansion of the East Elementary, West Elementary, and Middle/High School facilities, and maintenance of and improvements to facilities Districtwide;

(b) to issue additional general obligation school building bonds in an amount not to exceed \$2,000,000 to provide funds for the acquisition or betterment of school sites and facilities, including without limitation the expansion of the new Middle School gym to include a third court; and

(c) to issue additional general obligation school building bonds in an amount not to exceed \$5,980,000 to provide funds for the acquisition or betterment of school sites and facilities, including without limitation replacement of the HVAC systems of the East Elementary and West Elementary School buildings to include dehumidification and hot water heating.

Pursuant to Board approval on July 9, 2018, a description of the projects described in paragraph 1 (the “Projects”) has been submitted to the Commissioner of Education of the State of Minnesota (the “Commissioner”) for review and comment, pursuant to Minnesota Statutes, Section 123B.71, as amended. A positive review and comment from the Commissioner, if received, will provide that voter approval is required in order for the School District to proceed with the Projects. The questions on borrowing funds for these purposes will be presented to the qualified electors of the School District as School District Ballot Questions 1, 2, and 3. Ballot Questions 2 and 3 will be contingent upon approval of Ballot Question 1, but not contingent upon each other.

2. The questions set forth in paragraph 1 shall be submitted to the qualified electors

of the School District at a special election which is hereby called and directed to be held in conjunction with the State general election on Tuesday, November 6, 2018, between the hours of 7:00 a.m. and 8:00 p.m.

3. Pursuant to Minnesota Statutes, Section 205A.11, the school district polling places and the precincts served by those polling places shall be those polling places previously established for statewide general elections.

4. The School District's Clerk (the "Clerk") is hereby authorized and directed to perform the following duties:

(a) provide written notice of the special election to the County Auditor of Chippewa County at least 74 days before the date of the special election;

(b) provide written notice of the special election to the Commissioner of Education at least 74 days before the date of the special election;

(c) post the Notice of Special Election at the administrative offices of the School District, for public inspection, at least four days before the date of the special election; and

(d) publish the Notice of Special Election in the official newspaper of the School District once each week for at least two consecutive weeks, with the last publication being at least one week prior to the date of the special election.

The Notice of Special Election shall be prepared in substantially the form attached as Exhibit A.

5. The Clerk is authorized and directed to acquire and distribute such election materials and to take such other actions as may be necessary for the proper conduct of this special election, and generally to cooperate with election authorities conducting other elections on that date. The Clerk and members of the administration are authorized and directed to take such actions as may be necessary to coordinate this election with those other elections, including entering into agreements with appropriate municipal and county officials regarding preparation and distribution of ballots or ballot cards, election administration, and cost sharing.

6. The Clerk is further authorized and directed to cause a printed Ballot for the questions to be prepared in accordance with Minnesota Statutes, Section 205A.08, Subdivision 4, for use at the special election, to cause a sample ballot to be posted in the administrative offices of the School District, for public inspection, at least four (4) days before the date of the special election and to cause a sample ballot to be posted at each polling place on the date of the special election. The Clerk is further authorized and directed to cooperate with the proper election officials to cause ballots or ballot cards to be prepared for use at said election. The ballot shall be in substantially the form attached as Exhibit B.

7. If the School District will be contracting to print the ballots for this special election, the Clerk is hereby authorized and directed to prepare instructions to the printer for layout of the ballot. Before a contract in excess of \$1,000 is awarded for printing ballots, the printer shall furnish, in accordance with Minnesota Statutes, Section. 204D.04, a sufficient bond, letter of credit or certified check acceptable to the Clerk in an amount not less than \$1,000 conditioned on printing the ballots in conformity with the Minnesota election law and the instructions delivered. The Clerk shall set the amount of the bond, letter of credit or certified check in an amount equal to the value of the purchase.

8. The School District shall appoint election judges for this special election at least 25 days before the election. The Clerk is authorized to contact municipalities within the School District to obtain names of previously trained election judges who may be interested in serving for this special election. The election judges shall act as clerks of election, count the ballots cast, and submit the results to the school board for canvass in the manner provided for other school district elections.

9. The special election shall be held and the returns made and canvassed in the manner prescribed by law, and the Board shall meet between three and ten days after the election for the purpose of canvassing the results thereof.

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The motion for the adoption of the foregoing resolution was duly seconded by *Carmel Thein* and upon vote being taken thereon, the following voted in favor thereof:

Lane Schwitters, Tate Mueller, Debi Brandt, Carmel Thein, Scott Ruiter, Julie Alsum

and the following voted against the same:

whereupon the resolution was declared duly *passed* and *adopted*.

EXHIBIT A

NOTICE OF SPECIAL ELECTION

**INDEPENDENT SCHOOL DISTRICT NO. 2180
(MACCRAY PUBLIC SCHOOLS)
CHIPPEWA COUNTY, MINNESOTA**

NOTICE IS HEREBY GIVEN that a special election has been called and will be held in and for Independent School District No. 2180 (MACCRAY Public Schools), Chippewa County, Minnesota, in conjunction with the statewide general election on November 6, 2018, between the hours of 7:00 a.m. and 8:00 p.m. to vote on the following questions:

SCHOOL DISTRICT BALLOT QUESTION 1

Shall the school board of Independent School District No. 2180 (MACCRAY Public Schools) be authorized to issue general obligation school building bonds in an amount not to exceed \$48,150,000 to provide funds for the acquisition or betterment of school sites and facilities Districtwide, including without limitation safety and security remodeling, renovations, and/or expansion of the East Elementary, West Elementary, and Middle/High School facilities; and maintenance of and improvements to facilities Districtwide?

YES

NO

BY VOTING "YES" ON THIS BALLOT QUESTION, YOU ARE VOTING FOR A PROPERTY TAX INCREASE.

SCHOOL DISTRICT BALLOT QUESTION 2

APPROVAL OF ADDITIONAL GENERAL OBLIGATION BUILDING BONDS

If School District Ballot Question 1 is approved (but regardless of whether School District Ballot Question 3 is approved), shall the school board of Independent School District No. 2180 (MACCRAY Public Schools) be authorized to issue additional general obligation school building bonds in an amount not to exceed \$2,000,000 to provide funds for the acquisition or betterment of school sites and facilities, including without limitation the expansion of the new Middle School gym to include a third court?

YES

NO

BY VOTING "YES" ON THIS BALLOT QUESTION, YOU ARE VOTING FOR A PROPERTY TAX INCREASE.

SCHOOL DISTRICT BALLOT QUESTION 3

APPROVAL OF ADDITIONAL GENERAL OBLIGATION BUILDING BONDS

If School District Ballot Question 1 is approved (but regardless of whether School District Ballot Question 2 is approved), shall the school board of Independent School District No. 2180 (MACCRA Y Public Schools) be authorized to issue additional general obligation school building bonds in an amount not to exceed \$5,980,000 to provide funds for the acquisition or betterment of school sites and facilities, including without limitation replacement of the HVAC systems of the East Elementary and West Elementary School buildings to include dehumidification and hot water heating?

YES

NO

BY VOTING "YES" ON THIS BALLOT QUESTION, YOU ARE VOTING FOR A PROPERTY TAX INCREASE.

PASSAGE OF THIS REFERENDUM WILL RESULT IN AN INCREASE IN YOUR PROPERTY TAXES.


The polling places and combined polling places for this election and the precincts served by those polling places shall be as follows:

General Election Polling Places

Any eligible voter residing in the school district may vote at said election at the polling place designated above for the precinct in which he or she resides. The polls for said election will be open between 7:00 a.m. and 8:00 p.m. on the date of said election.

A voter must be registered to vote to be eligible to vote in this election. An unregistered individual may register to vote at the polling places on election day.

BY ORDER OF THE SCHOOL BOARD

/s/ 
School District Clerk
Independent School District No. 2180
(MACCRA Y Public Schools)
Chippewa County, Minnesota

Dated: *August 13, 2018*

EXHIBIT B
SCHOOL DISTRICT QUESTION BALLOT

INDEPENDENT SCHOOL DISTRICT NO. 2180
(MACCRAY PUBLIC SCHOOLS)
CHIPPEWA COUNTY, MINNESOTA
SPECIAL ELECTION

November 6, 2018

To vote for a question, fill in the oval next to the word "YES" for that question.
To vote against a question, fill in the oval next to the word "NO" for that question.

SCHOOL DISTRICT BALLOT QUESTION 1

APPROVAL OF GENERAL OBLIGATION BUILDING BONDS

Shall the school board of Independent School District No. 2180 (MACCRAY Public Schools) be authorized to issue general obligation school building bonds in an amount not to exceed \$48,150,000 to provide funds for the acquisition or betterment of school sites and facilities Districtwide, including without limitation safety and security remodeling, renovations, and/or expansion of the East Elementary, West Elementary, and Middle/High School facilities; and maintenance of and improvements to facilities Districtwide?

YES

NO

**BY VOTING "YES" ON THIS BALLOT QUESTION, YOU ARE VOTING
FOR A PROPERTY TAX INCREASE.**

SCHOOL DISTRICT BALLOT QUESTION 2

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betterment of school sites and facilities, including without limitation the expansion of the new Middle School gym to include a third court?

YES

NO

BY VOTING "YES" ON THIS BALLOT QUESTION, YOU ARE VOTING FOR A PROPERTY TAX INCREASE.

SCHOOL DISTRICT BALLOT QUESTION 3

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YES

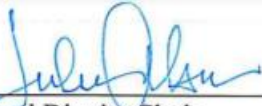
NO

BY VOTING "YES" ON THIS BALLOT QUESTION, YOU ARE VOTING FOR A PROPERTY TAX INCREASE.

STATE OF MINNESOTA)
) SS
COUNTY OF CHIPPEWA)

I, the undersigned, being the duly qualified and acting Clerk of Independent School District No. 2180 (MACCRAV Public Schools), Chippewa County, Minnesota, hereby certify that the attached and foregoing is a full, true, and correct transcript of the minutes of a meeting of the school board of said district duly called and held on the date therein indicated, so far as such minutes relate to the calling of a referendum on issuing general obligations for the acquisition and betterment of school sites and facilities districtwide; and that the resolution included therein is a full, true, and correct copy of the original thereof.

WITNESS MY HAND officially as such clerk this 13th day of *August*, 2018.



School District Clerk
Independent School District No. 2180
(MACCRAV Public Schools)
Chippewa County, Minnesota